

國立清華大學碩士班考試推薦書

樣 張

(A) 申請人基本資料(由申請人填寫) Applicant Information :

姓 名					
手 機		E-mail			
就讀學校及科系	學校：	學系：			
有興趣之研究領域 (可寫多項)					
推薦人	姓 名		服務單位		職 稱
	E-mail			聯絡電話	

(B) 推薦人資料意見(由推薦人填寫) Recommender' s Profile and Comments :

說明：本推薦書之目的在協助本校碩士班招生及口試委員會瞭解申請人過去求學概況，以作為申請人是否能夠入學的參考，您的寶貴意見及充分合作甚為感激，此項資料將列為機密，不對外公開。

The purpose of this reference is to help our interview committee better understand the applicant' s academic potential, research interests, and work ethic to better evaluate the candidate for admission. We deeply appreciate your time and cooperation. All information will be kept confidential.

1. 您與申請人之關係 How do you know the applicant? (可複選)：

- ☐ 導師 Advisor
☐ 大學部課程教授 Undergraduate Professor
☐ 專題研究指導教授 Instructor of Undergraduate Research
☐ 工作主管 Employer
☐ 其他 Other _____。

◎若您為申請人之專題研究指導教授，請說明申請人於專題研究期間狀況：

If you selected "Instructor of Undergraduate Research," please complete the following questions regarding the applicant' s research capabilities:

(1) 申請人專題研究開始時間為____年____月。參與專題研究時間總計____年。

Applicant' s research started on____(year)/____(month)。Duration of research: ____years

(2) 申請人是否已修讀專題研究學分？☐是 ☐否。

Has the applicant completed all required credits for this research? ☐Yes ☐No

(3) 申請人每周於實驗室參與專題研究時間 ____小時/週。

How much time does the applicant spend in the lab doing this research? ____hours per week.

(4) 申請人於專題報告之貢獻比例 ____%。

What proportion did the applicant contribute to this research? ____%

2. 認識申請人之時間共 How long have you known the applicant?: _____年/years ,

熟識程度 How well do you know the applicant?

- ☐ 非常熟識 Very well
☐ 熟識 Well
☐ 普通 Average
☐ 不甚熟識 Not very well
☐ 不熟識 Not well

3. 在您所教過的學生(或帶領過的員工)中，請就以下所列項目，選擇您認為最適合申請人之狀況：
Compared to other students (or employees) with similar experience and training in the same field,
how do you rank the applicant on the following :

		前 5%以內 Highest 5%	5-10%	10-25%	25-50%	50%以後 Lower 50%	無從評估 No Basis To Judge
(1)	學業成績(或工作表現) Academic (or Job) Performance	☐	☐	☐	☐	☐	☐
(2)	獨立研究能力 Ability to Do Independent Research	☐	☐	☐	☐	☐	☐
(3)	創造能力 Innovation Ability	☐	☐	☐	☐	☐	☐
(4)	寫作能力 Writing Ability	☐	☐	☐	☐	☐	☐
(5)	口頭表達能力 Communication	☐	☐	☐	☐	☐	☐
(6)	自信與成熟度 Confidence and Maturity	☐	☐	☐	☐	☐	☐
(7)	合群性 Cooperation	☐	☐	☐	☐	☐	☐
(8)	建議/批評接受度 Acceptance of Other's Suggestion and/or Criticism	☐	☐	☐	☐	☐	☐

4. 您認為申請人在學(或任職)期間的求學(或工作)態度如何 What is the applicant's attitude at school or at work?

- ☐ 非常努力 Excellent
☐ 努力 Good
☐ 普通 Normal
☐ 需改善 Need Improvement
☐ 極需改善 Poor
☐ 無從評估 Not Applicable

若方便的話，請舉例說明 Please specify some examples if applicable :

5. 申請人擬研讀碩士學位，您認為他的「有興趣之研究領域」(如 A 所填)所需基本課程的準備及認識如何？

To study at the Master's level, do you think the applicant is knowledgeable and well-prepared in his/her field of interests (as filled in A)?

- ☐ 充實 Very Good
☐ 佳 Good
☐ 尚可 Normal

☐ 差 Poor

☐ 無從觀察 No Basis to Observe

若方便的話，請舉例說明 Please specify with some examples if applicable :

6. 您願意推薦申請人來唸碩士班嗎？

How would you recommend the applicant's admission to graduate program?

☐ 極力推薦 Highly Recommended

☐ 推薦 Recommended

☐ 勉予推薦 Recommended with Reservation

☐ 不推薦 Not Recommended

7. 「您願意接受申請人在您所屬系所或實驗室唸碩士班嗎？」

Would you accept the applicant to study in your graduate program or department lab?

☐ 願意 Yes ☐ 不願意 No ☐ 其他 Other, please describe: _____

8. 您對申請人之總評（請說明申請人具有其他重要優點及特殊表現，或表現欠佳有待改進之處）：
（本項可填文字說明〔無字數限制〕，或上傳 pdf 檔案）

Any point of excellence special achievements, or areas of improvement of the applicant that you would like to comment on? Please briefly describe:

Note: For this item, you can either input text information (no word limit), or upload a pdf file.

9. 其他補充說明 Additional Information :

（本表如不敷使用，可另紙書寫）

推薦人（簽章、若線上填寫免簽章） Recommender's Signature : _____

填寫日期 Date : _____ 年 (Year) _____ 月 (Month) _____ 日 (Day)